

ARCHIE R-V SCHOOL

Activity/Athletic

2014-15 Handbook



ARCHIE R-V SCHOOL

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INTRODUCTION

Welcome to Archie R-V School activity/athletic program. Hopefully, your decision to take advantage of this portion of our extra-curricular program will be educational, rewarding and challenging. Archie High School encourages you to take advantage of as many programs as your time and talent will permit. *WE DO NOT ENCOURAGE SPECIALIZATION IN ONE SPORT; RATHER, WE WOULD ENCOURAGE YOU TO EXPERIENCE A VARIETY OF SPORTS AS WELL AS OTHER SCHOOL ACTIVITIES.* Naturally, due to conflicts in seasons, practice times, schedules, etc., some choices will have to be made by you. Good luck to you as you strive to grow emotionally, mentally, socially and physically through activities/athletics.

PHILOSOPHY

We believe that interscholastic activities shall supplement the curricular program, and as such become a vital part of a student's total educational experience. These experiences contribute to the development of learning skills and emotional patterns that enable the student to make maximum use of his/her education.

Student participation in any part of our activities is a privilege not a right. This privilege carries with it responsibilities to the school, to the activity, to the student body, to the community and to the student himself. This participation will help to develop the student physically, mentally, socially and emotionally.

SPORTSMANSHIP

Archie R-V School is a member of the Western Missouri Conference (WEMO) and Missouri State High School Activities Association (MSHSAA). As members of these groups, we adhere to policies set down for the display of good sportsmanship by athletes, students, fans, parents and patrons. Member schools are to enforce sportsmanship rules for our own school, players and spectators. Violation of rules can result in the following consequences: written reprimand, probation, suspension, ejection or permanent removal from events. Consequences are in force for players, coaches, students, parents and fans.

All school discipline policies and rules apply to the Archie R-V School students at school activities whether they are held on school property or away from school.

As a participant representing Archie R-V School, you have the responsibility for exhibiting good sportsmanship/citizenship at all times. You will receive the ingredients of good sportsmanship through the teaching, coaching and examples of the coaching staff. So, be sure to exhibit what you learn.

A very important lesson we learn through interscholastic activities/athletics is that by hard work and dedication we can improve. The Archie R-V school recognizes we can take the ability given us and through hard work and dedication become anything we desire. If you are willing to recognize the ability you possess and work hard, you can achieve success in activities/athletics no matter what the material success may or may not be.

Attitude is one of the principle requisites in being successful in any sport/activity, and of course, how you act and how you feel and think in showing your disposition best define this concept. The desire to

excel, to win, to pay the price, is all positive points or attributes of attitude that contribute to the winning philosophy.

Yes, a winning philosophy is important. But likewise, realize the importance of how the game is played as well as viewed. Simple acts or gestures of respect such as displaying good conduct, cooperating with officials, shaking hands with opponents before and after the contest, showing self-control at all times, accepting decisions and abiding by them, accepting both victory and defeat with pride and compassion, and never being boastful or bitter, will aid you, the individual, and your team as well to portray the standards of sportsmanship expected of athletes/participants in Archie R-V School

Actually, interscholastic activities/athletics are much like everyday life. Society thrives on competition that has made our country as great as it is today. Regardless of your plans in later life, whether to be in labor, management, sales, professions or whatever, you must realize there will be competition. There are and will be disappointments in all of life's activities. It is how you react to these disappointments that will measure what values you have learned through active participation in contests, festivals, contests, tournaments and athletic play on the athletic courts, and fields during your high school days.

GOOD SPORTSMANSHIP CODE

For Players, Coaches, and Fans:

1. Maintain pride in self and school.
2. Strive to keep high standards of conduct.
3. Cheering is always encouraged for one's own team.
4. No taunts, chants, noises, cheers, songs, profanity, signs or motions directed to the opposing team, coach, school or officials. Treat everyone with respect.
5. No disrespect will be shown to the opposing team during introductions.
6. No noisemakers.
7. Abide by the decisions of officials.
8. Accept victory or defeat graciously.

RESPONSIBILITY

As a student participant, you are in school to secure the best possible education you are capable of achieving. Deciding to take advantage of this component plays a significant part in your total educational development. However, with this decision also come certain responsibilities, if the value of activities is to be achieved, namely:

1. Striving to achieve sound citizenship and desirable social traits, including control, honesty, cooperation, dependability and respect for others and their abilities.
2. Maintaining academic and eligibility standards as established by the Missouri State High School Activities Association and Archie R-V School.
3. Learning the spirit of hard work and dedication.
4. Attaining mental and physical fitness through good health habits.

5. Excelling to the limits of your potential.
6. Showing respect for both authority and property.
7. Willing to accept the leadership role that is instilled through the activity program.

Keep in mind that you are in the public eye and your personal conduct always must be above reproach. You have an obligation to create a favorable image and gain the respect of your teammates, your student body and the community.

BASIC GUIDELINES FOR PARTICIPATION

1. Students are free to make their own selections as to the activities in which they wish to participate. It is Archie R-V School's policy that students facing a conflict between two school-sponsored activities will be given a choice of which to attend. Certain school activities will have priority.
2. A student who has gone out for a sport, but quits of his own accord, will not be eligible to start practicing for another sport before the end of the competition in the sport that was dropped, unless both of the head coaches agree.
3. Transportation policy: The following will be adhered to in transporting students for extracurricular activities at Archie R-V School. Students who participate in school-sponsored activities will ride to and from events in school-sponsored transportation. Students who miss the bus to an activity will not be allowed to participate, even if they find other transportation to the event.

Students whose parents provide a note prior to the event or whose parents sign them out with the sponsor at the event will be allowed to ride home with their parents or their parents' designee. Students will not be checked out to ride home with a school-age sibling or friend.

4. If it is necessary to be absent from practice, the student is expected to obtain permission from the head coach prior to the scheduled practice.
5. Students must be in attendance a minimum of four hours of their school day to participate in any activity scheduled for that day. If a student comes to school and during the day visits the health room and is sent home, they may not return or participate that day.
6. In the event of truancy or suspension, the student will not be eligible for participation until the student has fulfilled the disciplinary requirements established by the administration.
7. Student hazing is expressly prohibited; hazing is defined as willful conduct directed at another student, whether occurring on or off school property, for purposes of initiation or admission to any school-related activity or athletic team.

Students found to have violated this policy will be subject to suspension/expulsion from school and suspension/exclusion from activities/athletic participation depending on the severity of the misconduct.

Non-students who participate or enable the hazing of students may be excluded from attendance at school activities and school athletic events. District employees, including sponsors and coaches who have knowledge of school hazing, but fail to take corrective action

will be subject to discipline up to and including termination of district employment. **If hazing occurs, coaches/sponsors must report the incident to school administration immediately.**

8. In the event that a student is assigned an afternoon detention period as the result of a classroom problem, he is not allowed to use the excuse of “I have practice, so I can’t stay.” ***THE CLASSROOM OBLIGATION ALWAYS COMES FIRST.***
9. The use of alcohol, tobacco or the misuse of prescription/over-the-counter drugs is known to be detrimental to the individual as well as the team he/she represents. Therefore, disciplinary action will be taken, which may result in the removal from the team, should the student choose to use any of the above mentioned substances. (This is more clearly defined in the Code of Conduct Policy).

ACADEMIC STANDARDS POLICY

At the end of any grading quarter, any student with the grade of an F will be considered ineligible to participate in any extracurricular/co-curricular activity until the mid-term of the following quarter. At that time, a student’s status will be re-evaluated; and, if the student possesses no failing grades, he/she will be reinstated to participate in extracurricular/co-curricular activities. If the student does possess one or more failing grades, the student will remain ineligible until the grades are posted for the quarter. This process will continue throughout the school year and from the fourth quarter final grades to the first mid-term of the following year. If a student fails two or more classes in a semester; that student will be ineligible the entire next semester per MSHSAA standards.

Extracurricular/co-curricular eligibility only pertains to those activities that a student does not receive a grade.

PARTICIPANT’S PLEDGE

A student who participates in extracurricular activities must sign the “Participant’s Pledge” as a precondition of his/her participation. The student’s signature on the pledge signifies the commitment to abide by the conditions of Archie R-V School’s Code of Conduct Policy and Student Conduct Policies and to remain free of alcohol, tobacco, illegal drugs and to be a “credible citizen”. The parent’s signature on the pledge signifies that the parent has read and understands the pledge. This pledge is located at the back of this handbook with the Code of Conduct Policy.

CARE OF EQUIPMENT

In order to give the student a sense of responsibility and an appreciation of his/her equipment, each student will be held accountable for the abuse or loss of it. ***ANY EQUIPMENT LOST OR STOLEN MUST BE PAID FOR BY THE STUDENT IN WHOSE NAME IT WAS CHECKED OUT.***

The following guidelines, if adhered to, will reduce the chances for lost or stolen equipment.

1. Do not exchange or loan any of the equipment checked out to you to another teammate. If exchange is warranted, the coach will make the adjustments.
2. Except when you are in visual contact, keep your locker closed and LOCKED at all times. School and personal equipment and belongings should be locked up at all times.

3. Any loss of equipment should be reported immediately to the head coach, rather than waiting until the end of the season.
4. Any protective equipment that does not fit properly or that has any defective parts should be reported to a coach immediately. Do not wear the equipment until the necessary adjustments have been made. This is for your protection.
5. It is against the MSHSAA regulations to sell or rent any equipment to individuals. The athletic department of Archie R-V School strictly adheres to this regulation. Therefore, any equipment you may see outside the school environment does not belong to the individual(s). Please report any such violation to a coach or the athletic director. By doing so, you are not only helping the athletic department, but also the individual who must pay for the stolen item(s).
6. At the end of the sports season, all equipment must be turned into the coach that issued the equipment.

PROTECT YOUR ELIGIBILITY

The Missouri State High School Activities Association (MSHSAA), of which the Archie School District is a member, is a voluntary, nonprofit, educational association of junior and senior high schools established for the purpose of working cooperatively in adopting standards for supervising and regulating interscholastic activities and contests.

One of the primary functions of the MSHSAA is to establish eligibility standards that must be met by all students to attain the privilege of representing their school in interscholastic activities.

Eligibility is a PRIVILEGE to be granted by the school to a student, which allows that student to participate in interscholastic activities. Eligibility is NOT A STUDENT'S RIGHT BY LAW. Precedents setting legal cases have determined that eligibility is a privilege to be granted only if the student meets all standards adopted by the school, which enables the school to grant the student such a privilege.

Areas of emphasis - MSHSAA- "Citizenship Requirements";

2.2.1 Citizenship: Students who represent a school in interscholastic activities must be creditable citizens and judged so by the proper authority. Those students whose character or conduct is such as to reflect discredit upon themselves or their schools are not considered "creditable citizens." Conduct shall be satisfactory in accord with the standards of good discipline.

2.2.2 Law Enforcement: A student who commits an act for which charges may be or have been filed by law enforcement authorities under any municipal ordinance, misdemeanor or felony statute shall not be eligible until all proceedings with the legal system have been concluded and any penalty (i.e. jail time, fine, court costs, etc.) or special condition of probation (i.e. restitution, community service, counseling, etc.) has been satisfied. If law enforcement authorities determine that charges will not be filed, eligibility will be contingent upon local school policies. Moving traffic offenses shall not affect eligibility, unless they involve drugs, alcohol, or injuries to others. After a student has completed all court appearances and penalties, and has satisfied all special conditions of probation and remains under general probation only, local school authorities shall determine eligibility.

2.2.4 Student Responsibility: Each student is responsible to notify the school of any and all situations that would affect his/her eligibility under the above standards. If the student does not notify the school of the situation prior to the school's discovery, then the student shall be ineligible for up to 365 days from discovery, pending review by the Board of Directors.

To access eligibility requirements and criteria visit www.MSHSAA.org or contact the athletic director.

PHYSICIAN EXAMS AND INSURANCE REQUIREMENTS

Athletic By-Law 309 (a) in the MSHSAA handbook states: “The school shall require of each student participating in athletics or an activity performance group a physician’s certificate stating that he or she is physically able to participate in athletic contests or performance groups. *The medical certificate is valid for the purpose of this rule if issued after February 1st of the previous year.* This certificate must be on file before the student will be allowed to practice with any of the Archie R-V School athletic teams.”

Athletic By-Law 309 (b) in the above handbook states: “**A student shall not be permitted to practice or compete for a school until it has verification that he or she has basic athletic insurance coverage.**” (Also on file).”

ATHLETIC AWARDS

VARSITY / JUNIOR VARSITY / PARTICIPATION LETTER AWARD

A certificate/letter will be presented to the athlete each time he/she meets the requirements established in that sport and is recommended by the head coach to be a recipient of the award.

ATHLETIC LETTERING

All of the Archie High School athletic programs offer an athletic letter for their sport. The actual granting of a letter, however, is ultimately decided by the coaching staff based on the additional factors of good school citizenship and a constructive, positive attitude.

To earn a varsity letter, the athlete must compete in 50% of the varsity contests scheduled and/or quarters of those contests regardless of grade level classification of the student. If a senior has not met the criterion of 50% in prior years, but is in good standing, he/she may be awarded a varsity letter. Athletes who qualify for a varsity letter in the same sport after previously earning one will receive a bar in subsequent years.

High School Cheerleading Letter

To earn a letter, a cheerleader must have 100% participation at games for one season. Students who qualify for a cheerleading letter after earning their letter will receive a bar in subsequent years.

High School Music Letter

To earn a varsity letter, the musician must earn the required points for performances and/or activities

planned by the director. The musician may also earn a medallion or plaque base on points earned.

Other Athletic Awards

Volleyball, Football, Basketball, Baseball, and Track

Softball

MVP--plaque	Outstanding Boy--foot chenille
Sportsmanship--plaque	Outstanding Girl--foot chenille
Hustle--patch	
Most Improved--plaque	

Other Music Awards

Band

District and State Contest--medal
Marching Award--patch Individual
accomplishments--certificate

Choir

All-District and All-State

Patches

Team patches will be awarded to each member of a varsity team that wins first place in conference, district, or advances to the final four in state playoffs. The patch will signify these championships. Patches for other accomplishments may be ordered through the school at the student's expense. All appropriate patches may be worn on the letter jacket.

Junior Varsity Letter:

Students who compete in 50% of the JV contests scheduled and/or quarters of those contests will receive a junior varsity letter. The JV letter is a four-inch red chenille "A" outlined with white felt on a black felt background.

Middle School Sports, Music, and Cheerleading:

Participants in good standing will be awarded a certificate of participation.

SUPERVISION POLICY

No individual student, team or activity group shall be permitted to participate in events without being accompanied and supervised by a representative of the school faculty or administrative staff. Activity sponsors are responsible for supervision of groups while on the bus traveling to and from events, while at the events, and until the students' ride arrive. Activity may not occur without school representative supervision. This includes but is not exclusive to: practices, meetings, performances, contests and bus transportation.

Sponsorship includes the coach/sponsor riding the bus, accompanying the activity, and/or supervising any activity under the sponsorship of a particular department. Sponsorship may necessitate the coach/sponsor procuring assistance from within his/her own department and/or activity personnel. It is the responsibility of the activity sponsor to cover his/her events.

CURRICULAR/CO-CURRICULAR ORGANIZATIONS

Some organizations fall under academic class guidelines as well as activity guidelines and requirements because a class period is given to the organization as well as academic credit. Such classes have academic objectives and independent grading criteria. Students enrolled in these courses may have other required expectations. The individual sponsors will acquaint the students with the full scope of responsibilities in those classrooms.

CONFERENCE AFFILIATION

Archie R-V School is a cooperating member of the Western Missouri Conference, and, as a member, is committed to adhere to the rules and regulations of the conference.

Presently there are seven member schools:

- Adrian
- Appleton City
- Archie
- Cass-Midway
- Drexel
- Osceola
- Rich Hill

Schools compete for conference championships in volleyball, football, basketball and track. All schools also strive to attain the WEMO Sportsmanship award.

SPORTS BY SEASON

Fall Sports

Volleyball
Football
Cheerleading

Winter Sports

Boys' Basketball
Girls' Basketball
Cheerleading
Wrestling Co-op w/Adrian

Spring Sports

Baseball
Boys' Golf

Boys' Track
Girls' Track
Softball

Co-Curricular Activities

Art
Band
Choir
FFA
FCCLA
Yearbook

Extra Curricular Activities

A+
TSA
Speech & Debate
FBLA
Student Council
National Honor Society
Student Council

Extra Curricular Interscholastic Activities

Quiz Bowl

CODE OF CONDUCT POLICY

ArchieR-V School officials, coaches of athletic teams, and sponsors of various activities believe that students who are selected for the privilege of membership on teams should conduct themselves as responsible representatives of the school. In order to assure this conduct, coaches and sponsors enforce a Code of Conduct. Furthermore, members of teams must always serve as exemplary of high ethical character and must demonstrate appropriate academic commitment, which is expected from all students. As recognized representatives of their school, members are expected to exhibit appropriate behavior during the season (activity) or out of the season, in uniform or out of uniform, on school grounds or off school grounds.

SECTION A

Extracurricular Activities and Education

1. The school district has as its primary goal the academic education of all students. Therefore, each coach or sponsor has the obligation to encourage students to perform within reasonable academic expectations.
2. All student use of tobacco products, alcoholic beverages, or possession or use of non-prescribed controlled substances or paraphernalia for their use will not be tolerated, and the violator will be subject to disciplinary action.
3. We strongly disapprove of students staying home on school days to rest for events that day or night. The administration reserves the right to limit participation of students in cases of non-attendance at school.
4. Rule enforcement will be consistent and immediate. School officials are not expected to police off-campus, non-school activities unless the violation is brought to public attention, are sufficiently severe to bring discredit upon the organization, and are clearly proven.
5. Each coach or sponsor has the prerogative to establish additional rules pertaining to the activity supervised. These rules may include attendance at practices, contests, trips, etc. Rules set by the individual coach or sponsor must be in writing and approval by the administration and communicated to the student participants before the activity begins.
6. Students suspended OSS, out of school, by the Administration will not be allowed to participate in activities or athletics while they are on suspension.
7. The Administration will be notified of all violations of the Code of Conduct and the consequences of the infraction. In addition to the penalties imposed by the Code of Conduct, such infractions will also be subject to appropriate Board of Education disciplinary policies.

SECTION B

Procedures

1. All reports of violations of the Code of Conduct are to be made either to the athletic director or to the principal.
2. The athletic director or principal contacts the student, the parents, the coach or sponsor to inform them of the violation and procedures to be followed. If requested, a meeting is scheduled within

three (3) school days. This meeting includes the athletic director, principal, the student, his or her parents, if they desire, and the student's coach or sponsor.

3. The athletic director, principal, and the coach or sponsor will determine the course of action. The student and his/her parents are notified of the decision immediately.
4. Any student who violates the guidelines and/or does not satisfactorily complete the season or activity may not be eligible for any awards or special recognition given for participation in the activity.
5. Penalties will be applied in every area of activity in which a student participates. Any offense constitutes a violation in all activities covered under the guidelines.

SECTION C

Guidelines for Action

Guidelines are established on a yearly basis and refer to infractions, which occur in or out of season. A yearly basis is defined as July 1st through June 30th when the student is actively engaged in a school-related activity on or off campus. Consequences incurred in one year and not served will carry over to the next year.

EXTRA-CURRICULAR ACTIVITIES

Consequences for infraction by students are determined by the following guidelines.

1st Offense

- 20% games/activities suspension. If the violation occurs out of season, any suspension will begin with the initial contest of his/her next athletic season or with initial activity or contest of non-athletic group.

2nd Offense

- 40% games/activities suspension. If out of season, suspension begins with next athletic season or initial activity of non-athletic group.

3rd Offense

- Suspension from all athletics/extra-curricular activities for 365 days. If out of season, the suspension applies to the next school year.

SECTION D

Right of Appeal—Due Process

A student and his or her parents may appeal a decision by writing a letter to the coordinator of the respective area with copies to the principal, within three (3) days following the meeting. This letter should request a hearing with the school administration.

Within five (5) school days after the letter is received, the athletic director will notify the parents and the participant of the time and place of the appeal hearing. The principal and athletic director will hear both sides of the case and will take action, which they consider to be in the best interests of the student and the school. During the time between the original decision and the hearing, the principal has the authority to waive the action that has been taken.

-SCHOOL/COMMUNITY RELATIONS PUBLIC COMPLAINTS

Although no member of the community shall be denied the right to petition the Board of Education for redress of a grievance, the complaints will be referred through the proper administrative channels for solution before investigation or action by the Board. Exceptions are complaints that concern Board actions or Board operations only.

The Board advises the public that the proper channeling of complaints involving instruction, discipline, or learning materials is as follows:

1. Teacher/Extracurricular Sponsor or Coach
2. Activities Director (Complaints Regarding Sponsors and Coaches)
3. Principal
4. Appropriate Central Office Administrator
5. Superintendent
6. Board of Education

** Any complaint resulting from extracurricular activities should follow the proper channels above. The Board of Education requires that these complaints be addressed during normal school hours 7:30 a.m. to 4:00 p.m. Monday-Friday. The Board of Education strictly prohibits patrons from addressing extracurricular issues outside of normal school hours.*

Violation of this policy will result in the following consequences to the parent/patron:

1st Offense

- Parent/Patron will be suspended from attending all extracurricular activities up to 14 days.

2nd Offense

- Parent/Patron will be suspended from all extracurricular activities up to 30 days.

3rd Offense

- Parent/Patron will be suspended from all extracurricular activities for a period of 365 days from date of incident.

Any complaint about school personnel will be investigated by the Administration before consideration and action by the Board.

GENERAL ADMINISTRATION REGULATION 1431

In order to ensure a safe and orderly environment in which our students can maximize their educational and social development, the following regulations are enacted with respect to the conduct of adult visitors:

1. Access to extracurricular locker rooms, meeting rooms, school transportation and the like is strictly limited to students involved in extracurricular activities, sponsors/coaches and

administrators. Access by all others is prohibited by the Board of Education. Failure to comply with this policy will result in a suspension of the individual from extracurricular activities and/or school premises as outlined in Board Policy 1480.

2. Verbally aggressive behavior, which would include, but not be limited to, threats, intimidation, and profanity, will result in limited access to school premises and school activities for up to one (1) year. The length of the restriction will be determined by the Superintendent of Schools.
3. Physical or violent behavior will result in a ban by the Board of Education from school premises and activities and will be referred to law enforcement.
4. Failures to comply with the restricted access provided in these regulations will result in the filing of civil and/or criminal charges.

ACTIVITY/ ATHLETIC COMMITMENT PLEDGE 2014-2015

Participant's Name (Please Print)

Grade

Sport/Activity

Prior to participating in any practice or tryout sessions for any interscholastic sport, each athlete must:

1. Successfully pass a physical examination and provide insurance information to participate in athletics, by a licensed physician and the copy of such examination must be on file in the office of the athletic director. Physical exam is valid if issued on or after February 1 of the previous school year.
2. Return this Activity/Athletic Commitment Pledge Form with the student and parent(s) signatures.

As a school's student/athlete voluntarily participating in interscholastic activities/athletics, I acknowledge that:

1. I have read the Student Activity/Athletic Handbook and understand what the Archie R-V School expects from me in regard to the expectations set forth in this handbook and to sportsmanship, citizenship, scholastics, and staying free from drug, alcohol, and tobacco use while enrolled in this school. I understand the consequences for violating school policy and I will not do so while an Archie R-V School student participant.
2. I will be responsible for all equipment issued to me throughout the season, will return such equipment at the conclusion of the season and will pay the current replacement cost for any of the equipment not accounted for by me at the end of the season.
3. I have been properly advised, cautioned, and warned by administrative and coaching personnel of Archie R-V School that I am exposing myself to the risk of injury, including, but not limited to, the risk of sprains, fractures, and ligament and/or cartilage damage which could result in a temporary or permanent, partial, or complete impairment in the use of my limbs, brain damage, paralysis, or even death. Having been so cautioned and warned, it is still my desire to participate in sports and to do so with full knowledge and understanding of the risk of injury and with full consent of my parent/guardian.
4. I, along with my parents, certify that I have read and understand all of the Archie High School activity/athletic policies in this handbook. In order to be eligible for participation, I understand I must comply with all requirements listed.
5. I agree that I will refrain from participating in any student hazing activities as a participant or as an observer. I further understand that violation of the district's hazing policy may result in suspension from school and suspension from participating in all activities.

Student's Signature

Date

Parent/Guardian Signature

Date

RETURN THIS PAGE TO YOUR COACH