

## **NEW Car Rider Procedures for Archie R-V**

Keeping our students safe is our number one priority. Student drop off and pick up procedures allow us to maintain a safe, orderly environment. If followed by all, it will be quite successful for Archie parents and students! Please read the following procedures and review the map carefully, even if your child is not a car rider on a regular basis.

### **Morning Arrival Times:**

Students arrive at school between: **7:50-8:10 a.m. (M,T,Th,F), Tardy at 8:15 bell**

Adults will not be available to supervise students until 7:50 a.m.

### **Dismissal Time:**

Students will begin dismissal at: **3:30 p.m. (M,T,Th,F)**

#### **DROP-OFF & PICK-UP PROCEDURES: (Including preschool)**

- Cars will enter the west entrance off A Highway (south side of school) to avoid congestion on A Highway/High School Ave.
- Cars will proceed through the parking lot, moving towards the dome (north side of the building).
- Two lanes will be formed.
- Continue to follow the flow of traffic, stopping when you reach the identified pick-up/drop-off point.
- School employees will be on duty to assist in safely loading and unloading of students. Please do not park or get out of your vehicle for the safety of all students and staff.
- Cars will exit the parking lot by traveling north exiting onto Redwood St.
- Drivers will be mindful of two lanes merging to one lane for exiting.

#### **REMINDERS:**

- SAFETY- Bike Riders and walkers will be dismissed after car riders and bus riders have dismissed.
- SAFETY- Do not pass a bus if their stop sign is out.
- SAFETY- Please be respectful of staff members on duty, students crossing the parking lot and other students loading/unloading.
- SAFETY- Patience, patience, patience. As this new system is implemented, it will take all of us working together and waiting patiently.
- SAFETY- The building will not be opened to students until 7:50 am. There will be staff members on duty at that time.
- SAFETY- Students are dismissed at 3:28, please be mindful of the bus lane.
- SAFETY- Drive slow and be aware of student and staff movement.

**SEE MAP BELOW!!**

**(Yellow line indicates the path of cars.)**



W Redwood St

N Iowa St

Archie Elementary School

Archie Public School

N Missouri St

High School Ave